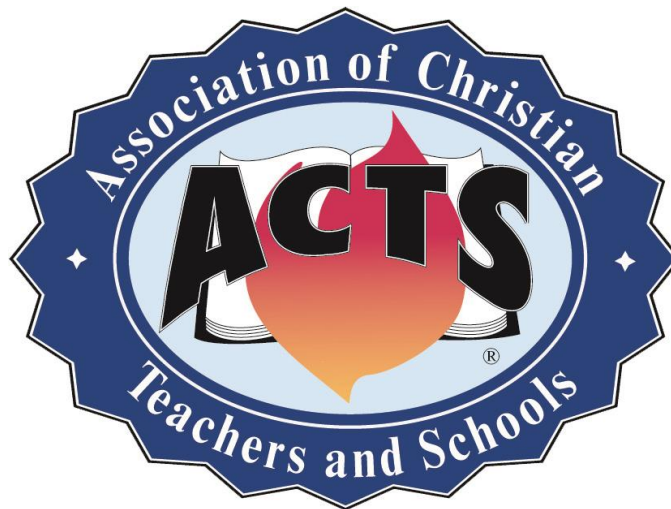


# Professional Development Plan

Association of Christian Teachers and Schools  
911 S. Parsons Ave, Suite G  
Brandon, FL 33511  
813-684-2024  
[www.actsschools.org](http://www.actsschools.org)



Name: \_\_\_\_\_

School: \_\_\_\_\_

# Rationale

The goal of this document is to provide a framework for professional growth in education and a definitive plan to reach the goals stated. The information provided in this document is your personal plan to reach the goals you have for this school year. This document will provide necessary material in your continued process of professional development and to fulfill the requirements of Professional Teacher Certification/Exemption for ACTS. This plan is to be revised and filed with the ACTS office after review by school administrator/principal at the beginning of each school year. An end-of-year evaluation by the school administrator/principal of this plan must be submitted to the ACTS office as well.

## I. Biographical Information

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Addresses: \_\_\_\_\_  
\_\_\_\_\_

Phone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

### Education Information:

Number of years here at your school: \_\_\_\_\_

High School Attended and Graduation Year:  
\_\_\_\_\_

Colleges Attended/Degrees Earned/Graduation Years:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Professional Certificates/Awards/Memberships:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of years as an educator: \_\_\_\_\_

Grade Levels/Subjects Taught:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Previous Schools of service/Number of years: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## II. Reflective Essay

Please answer the following questions about your teaching.

1. What are your reasons for teaching?
2. Why did you choose the area(s) you teach?
3. In your own professional opinion, how is your performance as a teacher over the years of your career?
4. What are the circumstances that brought you to the ministry here at your school?

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---



### III. Evaluation of Last Year's accomplishments

1. List your achievements of your students this past school year (academic, spiritual, personal).

---

---

---

---

---

---

---

---

---

---

2. Review the methods you used in your instruction last school year.

---

---

---

---

---

---

---

---

---

---

3. Describe two teaching scenarios and how they showcased a particular method of instruction.

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

4. What areas do you consider to be strengths of last school year?

---

---

---

---

---

---

---

---

---

---

5. What areas do you consider to be weakness of last school year?

---

---

---

---

---

---

---

---

---

---

## IV. Personal and Professional Goal Setting

### Personal Goals:

List a number of goals you would like to see yourself reach in the following areas:

Spiritual

---

---

---

---

---

Family:

---

---

---

---

---

Professional Goals:

List a number of goals you would like to see yourself reach in the following areas:

Education:

---

---

---

---

---

Method of Teaching:

---

---

---

---

---

Student Achievement:

---

---

---

---

---

Standardized Test Scores/Student Data Analysis:

---

---

---

---

---

Outside Workshops and Seminars (if the opportunities were available)

---

---

---

---

---

V. Action Plan to Achieve Goals

Personal:

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

Professional:

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

VI. Reading Commitment

First Semester:  
Choose two books from the approved ACTS list

Second Semester:  
Choose two books of your choice (Education or Professional/Spiritual Growth) that are approved by your administrator/principal.



## Bibliography/Suggested Reading List

- Greene, Albert E. *Reclaiming the Future of Christian Education*. Colorado Springs: Purposeful Design, 1998.
- Guinness, Os. *The Call: Finding and Fulfilling the Central Purpose of Your Life*. Nashville: Word Publishers, 1998.
- Hendricks, Howard G & William Hendricks. *Living By the Book*. Chicago: Moody Press, 1991.
- Hendricks, Howard G. *Teaching to Change Lives: Develop a Passion for Communicating God's Word to Adults or Children in the Church, Home Bible Study or School*. Portland, OR: Multnomah, 1987.
- Lewis, C.S. *Mere Christianity*. New York: Macmillan Publishing, 1943.
- Lockerbie, E. Bruce. *A Christian Paideia: The Habitual Vision of Greatness*. Colorado Springs, CO: Purposeful Design, 2005.
- Manfalwadi, Vishal. *Truth and Transformation: A Manifesto for Ailing Nations*. Seattle, WA: YWAM Publishing, 2009.
- Maxwell, John C. *The 21 Indispensable Qualities of a Leader: Becoming the Person Others Will Want to Follow*. Nashville: Thomas Nelson, 1999.
- McCullough, Joy D. *Kingdom Living in Your Classroom*. Colorado Springs: Purposeful Design, 2008.
- Sanders, J. Oswald. *Spiritual Leadership: Principles of Excellence for Every Believer*. Chicago: Moody Press, 2007.
- Schultz, Glen. *Kingdom Education: God's Plan for Educating Future Generations*. Nashville, TN: Lifeway Press, 1998.
- Wilkes, C. Gene. *Jesus on Leadership: Discovering the Secrets of Servant Leadership from the Life of Christ*. Wheaton, IL: Tyndale Press, 1998.
- Williard, Dallas. *The Spirit of the Disciplines: Understanding How God Changes Lives*. San Francisco: HaperSanFrancisco, 1991.
- Williard, Dallas. *Renovation of the Heart: Putting the on the Character of Christ*. Colorado Springs: NavPress, 2002.